

Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

Memorandum

To: EHHD Board of Directors
From: Robert L. Miller, MPH, RS, Director of Health
CC: Charmaine Bradshaw-Hill, Chief Financial Officer
Date: 12/2/2020
Re: Proposed Operating Budget and CNR Budget

Proposed Fiscal Year 2021/2022 Operating Budget

Submitted herewith for your review is a proposed operating budget for fiscal year 2021/2022. The proposal incorporates an expenditure increase of \$26,517 or 3.0%. The total budget has increased from \$883,540 to \$910,057. The member town contribution rate increased by 3.6% from \$5.685 to \$5.89 per capita (The average FY20/21 contribution rate for contiguous health districts is \$7.08).

Primary Budget Drivers

The primary issues driving the fiscal year 2021/2022 budget are a proposed increase in the staff salary account appropriation, and a corresponding increase in the benefits. The following salient factors are incorporated into this budget proposal.

1. A **Salaries** expenditure increase of 4.8%. The increase accommodates merit and promotion increases for eligible staff, and an increase in hours for part-time staff.
2. A **Benefits** expenditure increase of 5.4%. The increase accommodates corresponding increases in basic benefits, a 2% increase in the medical insurance line item, and previously board authorized compensation.
3. An increase of 1.3% in the appropriation from the adopted FY20/21 figure is proposed for the **state grant – in - aid**. The state appropriated; and, we have received 102% of the FY20/21 budgeted revenues for this line. At this time, we are anticipating level funding into FY21/22 for local health departments.
4. A total member **town contribution** increase of 3.0%. This includes a per capita rate increase of 3.6%, plus changes in the population estimates.
5. A **fee for service** revenue increase of 5.0%. This is an aggregate of all service fee categories and incorporates estimated projections for the current fiscal year, extrapolates them into FY21/22.
6. An **appropriation from fund balance** of \$49,807 is proposed to balance the budget. This appropriation is a decrease of \$1,113 as compared to the FY20/21 adopted budget.

Preventing Illness & Promoting Wellness for Communities In Eastern Connecticut
Andover • Ashford • Bolton • Chaplin • Columbia • Coventry • Mansfield • Scotland • Tolland • Willington

7. An increase of 25.9% in **grant deductions** for regular staff salary and benefits is anticipated.
8. An increase in **operational expenditures** of 1.6%. This increase is due primarily to Other Purchased Services to address a fee increase associated with our online permit tracking/payment software.
9. An decrease in **Transfers Out of CNR** of \$3,000.

The above changes are summarized on the following chart:

PROPOSED EXPENDITURE/REVENUE CHANGES FOR FY21/22		Adopted 20/21	Proposed 21/22	Change	Percent
Revenues					
	State Grant in Aid	\$ 133,600	\$ 135,270	\$ 1,670	1.3%
	Town contributions	\$ 457,530	\$ 471,450	\$ 13,920	3.0%
	Fees for Service	\$ 241,490	\$ 253,530	\$ 12,040	5.0%
	Appropriation of Fund Balance	\$ 50,920	\$ 49,807	\$ (1,113)	-2.2%
	Total	\$ 883,540	\$ 910,057	\$ 26,517	3.0%
Expenditures					
	Grant Deductions	\$ (49,681)	\$ (62,568)	\$ (12,887)	25.9%
	Salaries	\$ 597,361	\$ 625,750	\$ 28,389	4.8%
	Benefits	\$ 227,720	\$ 240,009	\$ 12,289	5.4%
	Operations	\$ 105,140	\$ 106,866	\$ 1,726	1.6%
	Transfers Out to CNR	\$ 3,000	\$ -	\$ (3,000)	-100.0%
	Total	\$ 883,540	\$ 910,057	\$ 26,517	3.0%

Highlighted below is additional narrative for selected account proposals for FY21/22

Revenues

- **State Grant – in – Aid.** This line item increases 1.3% with a total proposed appropriation of \$135,270. This is based on flat funding into the new biennium. There is no information from DPH at this time regarding anticipated actual appropriations for FY21/22 at this time.
- **Town Contributions.** A total combined increase of \$13,920, or 3.0% is proposed for this revenue category. The increase is due to a proposed increase in the per capita contribution rate for member towns of 3.6%, plus changes in the population estimates provided by DPH. Overall population estimates have slightly declined. Individual town increases can be reviewed on pages 6 and 7 of the budget presentation. Contribution rate history can be found on page 13 of the budget presentation.
- **Fees for Service.** A combined total increase for all service fee categories is estimated at \$12,040, or 5.0%. While still early in the year, FY20/21 year to date fee revenue aggregate is at the same revenue level this time last fiscal year. This proposed revenue estimate is based on budgeted revenue projection for the current fiscal year can be found on page 10. No changes in the previously adopted fee schedule is proposed. Fee schedule

history can be found on page 11. Comparison fee rates for other area health districts can be found on page 12 of the budget presentation.

- **General Fund Appropriation.** An appropriation of \$49,807 is proposed in this budget. This is a decrease of 2.2% from the previous fiscal year. Of note, this budget estimates year-end fund balance on June 30, 2022 will be 40% of the FY20/21 operating expenditures. (See page 4 for the GF roll forward report for FY21/22.) While adopted budgets in the recent past have been balanced with the general fund, the fund balance has not actually been drawn down during this period.

Expenditures

- **51050 Grant Deductions.** While projecting grant funding is difficult due to its volatility, this proposed budget anticipates an increase of 25.9% in grant deductions. This is based a new 30 month grant awarded by the DPH to support the COVID-19 response. (See page 15 for details on total grant revenue anticipated.)
- **51601 Regular Salaries.** The total increase presented for salaries is \$28,389, or 4.8%. Pursuant to our broad band, merit based pay plan this is the appropriation recommended to fund an average 2.3% merit increases for eligible regular staff. The appropriation will also accommodate the promotion up a classification for one of our field staff, and fund an increase in hours for one part time staff person from .65 FTE to .81 FTE. (The additional part-time hours are 100% funded by the increase in grant deductions).
- **52105 Medical Insurance.** The total increase anticipated is \$2,710, or 2.0%. This is a place holder figure provided by the Mansfield Finance Department. The final figure is not yet available.
- **52220 Vehicle Allowance.** This is a previously board authorized \$5,400 expense offset for the Director.
- **53960 Other Purchased Services.** A total increase of \$2,150 is proposed. This is a contractual payment increase to our vendor that provides the upgrade in our online permit application and payment software.

Proposed FY 21/22 Capital Nonrecurring Budget Narrative (See Page 14)

Revenues

- **Surplus Vehicle Proceeds.** Estimated proceeds of \$2,500 from the surplus sale of one fleet vehicle.

Expenditures

- **Automobiles.** An expenditure of \$17,000 is proposed for the purpose of replacing one fleet vehicle in accordance with our fleet replacement schedule.
- **IT Infrastructure Upgrade.** An expenditure of \$6,000 is proposed to provide funding for internet kiosks at 7 agency satellite offices to accommodate online permitting and payments.

Recommendation

The budget detailed herewith in incorporates changes provided by the Finance Committee at their November 24, 2020 special meeting at which time they acted to forward the proposed budget to the full board. Therefore, the following motion is recommended: *Move, to set public hearing date of Thursday, January 21, 2021 at 4:30 PM to receive the public's comments regarding the Eastern Highlands Health District Proposed Fiscal Year 2021/2022 Operating Budget, Capital non-recurring budget, as presented on December 10, 2020.*

Eastern Highlands Health District

Proposed Budget

Fiscal Year 2021 – 2022

December 10, 2020

Board of Directors Meeting

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Eastern Highlands Health District Budget Presentation FY 21/22

Vision – Healthy people, healthy communities...healthier future.

Mission Statement – Eastern Highlands Health District is committed to enhancing the quality of life in its communities through the prevention of illness, promotion of wellness and protection of our human environment.

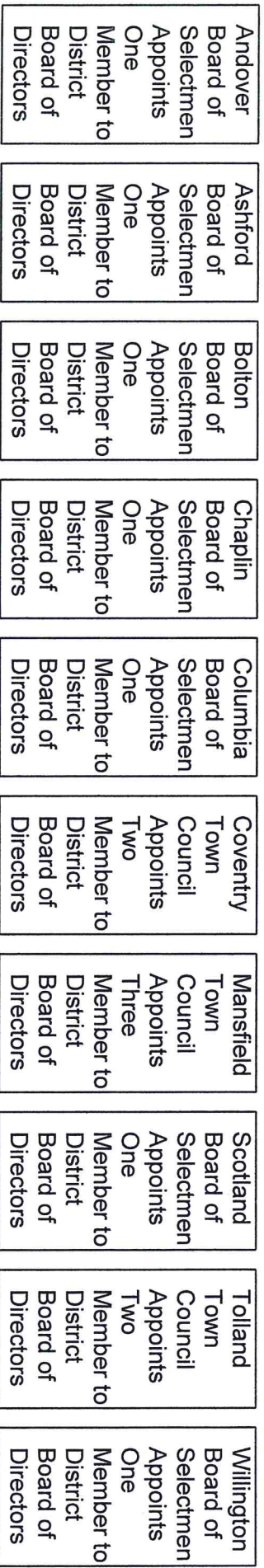
AGENCY SUMMARY AND AUTHORITY

The Eastern Highlands Health District (EHHD) is one of twenty local Health Districts in the State of Connecticut. Established on June 6, 1997, it serves the towns of Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Tolland, Scotland and Willington with a total population of 80,041.

The District is a governmental entity authorized under Connecticut statutes for the purpose of providing local public health services. The governing authority is by a Board of Directors and the Director of Health, who acts as an agent of the State Commissioner of Public Health for the purpose of enforcing the Public Health Code.

The District services include regulatory activities in the area of environmental health, including septic system inspection and approval; well and water quality monitoring; food service; lead investigations; radon, bathing water monitoring; and public health complaint investigations. Preventing epidemics is a critical service, which includes communicable disease control involving disease surveillance and outbreak investigation. Through grants and other alternative funding, the District is expanding the number of programs it provides on a variety of public health topics that affect membership communities, such as cardiovascular health, cancer prevention and emergency preparedness. Other public health functions conducted by the District include data collection, analysis and health planning activities.

Proposed Fiscal Year 2021/2022 Eastern Highlands Health District Organizational Chart

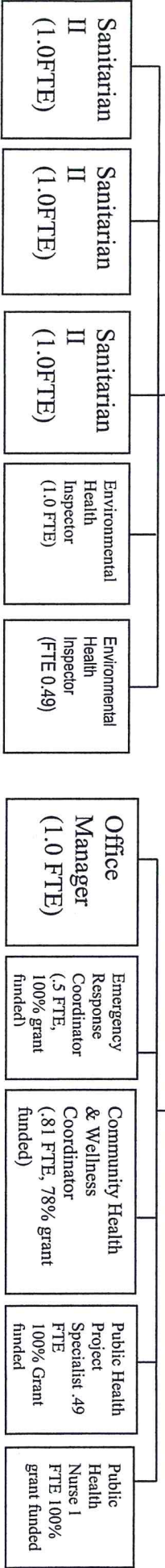


EHHH Board of Directors
14 Members

Director of Health

Medical Advisor

Chief Sanitarian
(FTE 1.0)



Fiscal Year 2021/2022 Budget Calendar

Finance Committee Budget Meeting	November 24, 2020
Finance Committee Budget Meeting	December 10, 2020 (If needed)
Budget Presentation to Board	December 10, 2020
Deadline for final budget estimates per By Laws	January 1, 2021
Fiscal Year 2021/2022 Budget Public Hearing	January 21, 2021 (recommended)
Budget Public Hearing Deadline per By Laws	February 1, 2021
Adoption of Budget	February 18, 2021 (If needed)

EASTERN HIGHLANDS HEALTH DISTRICT
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

Roll Forward FY 2021/22

	Actual 14/15	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Actual 19/20	Adopted 20/21	Estimated 20/21	Proposed 21/22	Projected 22/23	Projected 23/24	Projected 24/25	Projected 25/26	Projected 26/27
Revenues:														
Member Town Contributions	390,841	405,820	423,080	429,282	429,260	437,600	457,530	457,530	471,450	483,236	495,317	507,700	520,393	533,402
State Grant-in-Aid	149,857	142,234	133,164	149,985	133,327	134,429	133,600	136,253	135,270	135,270	135,270	135,270	135,270	135,270
Services Fees	197,796	212,942	224,874	234,393	237,937	270,007	241,490	234,690	253,530	261,136	268,970	277,039	285,350	293,911
Local Support			800	-										
Total Revenues	738,495	760,996	781,918	813,660	820,525	842,036	832,620	828,473	860,250	879,642	899,557	920,009	941,013	962,583

Expenditures:														
Salaries & Benefits	656,060	644,630	686,253	691,797	658,453	670,270	775,400	774,000	803,172	819,236	835,620	852,333	869,380	886,767
Insurance	15,607	15,607	15,599	15,599	14,351	15,870	15,800	15,800	14,800	15,800	15,800	15,800	15,800	15,800
Professional & Technical Services	14,961	13,162	47,455	46,954	45,014	64,822	48,890	48,890	49,985	50,235	50,486	50,739	50,992	51,247
Other Purchased Services & Supplies	43,382	46,162	11,713	15,879	24,092	26,087	36,850	36,850	38,500	40,835	41,039	41,244	41,450	41,657
Equipment	645	762	300	1,612	1,401	945	3,600	3,600	3,600	4,000	4,000	4,000	4,000	4,000
Sub-total Expenditures	730,655	720,323	761,320	771,841	743,311	775,994	880,540	879,140	910,057	930,105	946,945	964,115	981,622	999,472

Operating Transfers Out	-	-	-	-	3,000	3,000	3,000	3,000	-	9,000	12,000	15,000	18,000	21,000
Total Expenditures and Operating Transfers Out	730,655	720,323	761,320	771,841	746,311	778,994	883,540	882,140	910,057	939,105	958,945	979,115	999,622	1,020,472

Excess/(Deficiency) of Revenues over Expenditures	7,840	40,673	20,598	41,819	74,214	63,042	(50,920)	(53,667)	(49,807)	(59,463)	(59,388)	(59,106)	(58,609)	(57,889)
Fund Balance, July 1	247,151	254,991	295,664	316,262	358,082	432,296	495,338	495,338	441,671	391,864	332,401	273,012	213,906	155,297
Fund Balance, June 30	\$254,991	\$295,664	\$316,262	\$358,082	\$432,296	\$495,338	\$444,418	\$441,671	\$391,864	\$332,401	\$273,012	\$213,906	\$155,297	\$97,409

Assumptions:	Expenditures per Above	Grand Deduction	Total Expenditures	FB as a % of Total Exp
Member Town Increase of 2.5% per year	746,311	778,994	883,540	882,140
State Grant-in-Aid: FY21 8% below CGA budget, held flat each year after	80,234	63,084	49,681	49,681
Service Fee revenue increase of 3% annually	826,545	842,078	933,221	931,821
Salary & Benefit increases of 2% per year	52,30%	58,82%	47,62%	47,40%
Grand Deduction line for salaries held flat at \$58,000 per year starting FY22 (per Rob \$58,244 in FY2022)				40,29%
Professional & Technical increase of .5% per year				33,18%
Purchased Services increase of .5% per year				26,73%
				20,53%
				14,62%
				8,99%

Eastern Highlands Health District
Summary of Revenues and Expenditures for FY21/22

Fund: 634 Eastern Highlands Health District
Activity: 41200

Object	Description	Actual	Adopted	Estimated	Proposed	%	Dollar
		19/20	20/21	20/21	Budget 21/22	change	change
Revenues:							
40220	Septic Permits	49,133	43,930	43,930	48,470	10.3%	4,540
40221	Well Permits	10,680	9,970	9,970	14,400	44.4%	4,430
40491	State Grant-In-Aid	134,429	133,600	136,253	135,270	1.3%	1,670
40630	Health Inspec. Service Fees	9,151	3,500	3,500	3,500	-	-
40633	Health Services-Bolton	26,645	27,800	27,800	28,770	3.5%	970
40634	Health Services-Coventry	67,419	70,570	70,570	73,080	3.6%	2,510
40635	Health Services-Mansfield	140,443	146,770	146,770	150,120	2.3%	3,350
40636	Soil Testing Service	49,490	36,760	36,760	33,740	(8.2%)	(3,020)
40637	Food Protection Service	79,718	84,170	84,170	80,000	(5.0%)	(4,170)
40638	B100a Review	33,690	24,410	24,410	33,540	37.4%	9,130
40639	Engineered Plan Rev	32,860	27,240	27,240	27,880	2.3%	640
40642	Health Services - Ashford	23,002	24,220	24,220	25,060	3.5%	840
40643	Health Services - Willington	32,092	33,470	33,470	34,540	3.2%	1,070
40646	GroupHome/Daycare inspection	1,430	1,210	1,210	1,200	(0.8%)	(10)
40647	Subdivision Review	1,375	1,000	1,000	1,500	50.0%	500
40648	Food Plan Review	2,481	2,500	2,500	2,500	-	-
40649	Health Services - Tolland	79,793	83,310	83,310	86,100	3.3%	2,790
40685	Health Services - Chaplin	12,146	12,830	12,830	13,190	2.8%	360
40686	Health Services - Andover	17,604	18,370	18,370	19,060	3.8%	690
40687	Health Services - Columbia	29,366	30,610	30,610	31,680	3.5%	1,070
40688	Health Services - Scotland	9,089	9,580	9,580	9,850	2.8%	270
	Cosmetology Inspections	-	6,800	-	6,800	-	-
40999	Appropriation of Fund Balance	-	50,920	53,667	49,807	(2.2%)	(1,113)
	Total Revenues	842,036	883,540	882,140	910,057	3.0%	26,517
Expenditures:							
51050	Grant deductions	(63,084)	(49,681)	(49,681)	(62,586)	26.0%	(12,905)
51601	Regular Salaries - Non-Union	548,798	597,361	590,561	625,750	4.8%	28,389
52001	Social Security	31,615	37,040	37,040	39,130	5.6%	2,090
52002	Workers Compensation	8,743	10,150	10,150	10,150	-	-
52007	Medicare	7,478	8,620	8,620	9,152	6.2%	532
52010	ICMA (Pension)	28,610	31,200	31,200	32,545	4.3%	1,345
52103	Life Insurance	1,705	2,270	2,270	2,390	5.3%	120
52105	Medical Insurance	98,130	135,540	135,540	138,250	2.0%	2,710
52117	RHS	2,239	2,250	2,250	2,320	3.1%	70
52112	LTD	635	650	650	672	3.4%	22
52203	Dues & Subscriptions	2,055	2,100	2,100	2,100	-	-
52210	Training	313	3,500	3,500	3,500	-	-
52212	Mileage Reimbursement	(56)	600	600	600	-	-
52220	Vechicle allowance	5,400		5,400	5,400	#DIV/0!	5,400
53120	Professional & Tech	22,541	7,120	7,120	7,495	5.3%	375
53122	Legal	4,192	2,000	2,000	3,000	50.0%	1,000
53125	Audit Expense	6,800	6,900	6,900	6,900	-	-
53303	Vehicle Repair & Maintenance	2,119	3,200	3,200	2,500	(21.9%)	(700)
53801	General Liability	13,870	15,800	15,800	14,800	(6.3%)	(1,000)
53924	Advertising	428	1,000	1,000	1,000	-	-
53925	Printing & Binding	970	1,150	1,150	1,150	-	-
53926	Postage	1,500	1,500	1,500	1,500	-	-
53940	Copier maintenance	78	1,000	1,000	1,000	-	-
53960	Other Purchased Services	14,049	16,200	16,200	18,350	13.3%	2,150
53964	Voice Communications	3,250	3,800	3,800	3,800	-	-
54101	Instructional Supplies	-	800	800	800	-	-
54214	Books & Periodicals	199	200	200	200	-	-
54301	Office Supplies	1,548	2,000	2,000	2,000	-	-
54601	Gasoline	1,558	3,000	3,000	2,500	(16.7%)	(500)
54913	Other Supplies & Materials	194	-	-	-	#DIV/0!	-
55420	Office Equipment	255	3,000	3,000	3,000	-	-
55430	Equipment - Other	690	600	600	600	-	-
56302	Admin. Overhead	29,170	29,670	29,670	30,090	1.4%	420
58410	Capital Nonrecurring Fund	3,000	3,000	3,000	-	(100.0%)	(3,000)
	Total Expenditures	778,994	883,540	882,140	910,057	3.0%	26,517

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURES IN BOLD

REVENUES:

40220 Septic Permits
Proposed estimate: **\$48,470**

40221 Well Permits
Proposed estimate: **\$14,400**

	<u>Population 2019</u>	<u>Per Capita Value</u>	<u>Total</u>
Andover	3,236	1.69	5,469
Ashford	4,255	1.69	7,191
Bolton	4,884	1.69	8,254
Chaplin	2,239	1.69	3,784
Columbia	5,379	1.69	9,091
Coventry	12,407	1.69	20,968
Scotland	1,672	1.69	2,826
Tolland	14,618	1.69	24,704
Mansfield	25,487	1.69	43,073
Willington	5,864	1.69	9,910
Total	80,041		\$135,270

40633 Health Services - Bolton

<u>Bolton Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
4,884	\$ 5.890	\$28,770	\$970	3.49

40634 Health Services - Coventry

<u>Coventry Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
12,407	\$ 5.890	\$73,080	\$2,510	3.56

40635 Health Services - Mansfield

<u>Mansfield Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
25,487	\$ 5.890	\$150,120	\$3,350	2.28

40642 Health Services - Ashford

<u>Ashford Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
4,255	\$ 5.890	\$25,060	\$840	3.47

40649 Health Services - Tolland

<u>Tolland Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
14,618	\$ 5.890	\$86,100	\$2,790	3.35

40643 Health Services - Willington

<u>Willington Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
5,864	\$ 5.890	\$34,540	\$1,070	3.20

40685 Health Services - Chaplin

<u>Chaplin Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
2,239	\$ 5.890	\$13,190	\$360	2.81

40686 Health Services - Andover

<u>Andover Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
3,236	\$ 5.890	\$19,060	\$690	3.76

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURES IN BOLD

REVENUES:

40687 Health Services - Columbia

<u>Columbia Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar increase</u>	<u>% increase</u>
5,379	\$ 5.890	\$31,680	\$1,070	3.50

40688 Health Services - Scotland

<u>Scotland Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>		
1,672	\$ 5.890	\$9,850	\$270	2.82

40630 Health Inspection Service Fees

Proposed estimate: **\$3,500**

40636 Health Services - Soil Testing

Proposed estimate: **\$33,740**

40637 Food Protection Service

Proposed estimate: **\$80,000**

40638 B100a (Public Health Review)

Proposed estimate: **\$33,540**

40639 Plan Review Engineered Design

Proposed estimate: **\$27,880**

40645 Plan Review Non-engineered Design

Proposed estimate: **\$0**

40646 Group Home / Daycare Inspections

Proposed estimate: **\$1,200**

40647 Subdivision Review

Proposed estimate: **\$1,500**

40648 Food Plan Review

Proposed estimate: **\$2,500**

40890 Cosmetology Inspections

\$6,800

40999 Appropriation of Fund Balance

\$ 49,807

RATIONAL OF OBJECTS

BUDGET FIGURE IN BOLD ITALICS

Expenditures:

51601 Regular Salaries - Non-Union

	FY 21/22	FY 21/22	FTE
	Proposed	Grant deduct	Grant deduct
	Appropriation	Total	Total
	623,500	52,115	0.92
Longevity/bonus	\$7,650		
Total Salaries	\$631,150		

	Salary Deductions	52,115
	Benefit Deductions	10,471
51050 Grant Deductions	Total Grant Deductions	\$ 62,586

52001 Social Security

<u>Total Regular Salaries</u>	<u>Social Security Percentage (6.2%)</u>
631,150	\$39,131

52002 Workers compensation

Estimated Premium **\$10,150**

52007 Medicare

<u>Total Regular Salaries</u>	<u>Medicare Percentage (1.45%)</u>
\$ 631,150	\$9,108

52010 ICMA (Pension Plan)

Estimated Salaries of Full-time employees	593,500
Employer percent contribution	<u>0.06</u>
Total estimated employer contribution	Total 32,560

52103 Life Insurance

Proposed estimate: **\$2,392**

52105 Medical Insurance

Proposed estimate: **\$138,250**

52117 RHS Contribution

Proposed estimate: **\$2,320**

52112 LTD

Proposed estimate: **\$672**

52203 Dues & Subscriptions

Proposed estimate: **\$2,100**

52210 Training

Proposed estimate: **\$3,500**

52212 Mileage Reimbursement

Proposed estimate: **\$600**

52220 Vehicle Allowance

\$5,400

53120 Professional and Technical Services

Medical advisor stipend	5500
website license/hosting	1120
Survey monkey	375
Lead XRF inspection	500
Total	\$7,495

53122 Legal Services

Proposed estimate: **\$3,000**

53125 Audit Expense

Proposed estimate: **\$6,900**

53303 Vehicle Maintenance and Repair

Proposed estimate: **\$2,500**

RATIONAL OF OBJECTS

BUDGET FIGURE IN BOLD ITALICS

Expenditures:

53801 General Liability Insurance

Coverage by CIRMA:
General Liability, Auto liability, Professional and Public Official Liability

Estimated premium: **\$14,800**

53924 Advertising

Proposed estimate: **\$1,000**

53925 Printing and Binding

Proposed estimate: **\$1,150** (based on FY19 actual)

53926 Postage

Proposed estimate: **\$1,500**

53940 Copier Maintenance

Proposed estimate: **\$1,000**

53960 Other Purchased Services

Proposed estimate: **18,350** (Viewpermit contract)

53964 Voice Communications

Proposed estimate: **\$3,800** (cell/ipad data)

54101 Instructional Supplies

Proposed estimate: **\$800**

54214 Books and Periodicals

Proposed estimate: **\$200**

54301 Office supplies

Proposed estimate: **\$2,000**

54601 Gasoline

Proposed estimate: **\$2,500** (Based on FY20 actual)

55420 Office equipment

Maintenance and replacement **\$3,000** (3 PC replacements)

55430 Equipment - Other

Field Equipment: **\$600**

56302 Administrative Overhead

Propose estimate: **\$30,090** (Sept 19 to Sept 20 - 1.4%)

This appropriation funds support service cost provided by the Town of Mansfield such as accounting, payroll, IT and personnel support.

56312 Contingency

\$0

58410 Capital Nonrecurring Fund

\$0

REVENUE PERFORMANCE	Analysis of Service Fee Revenues																	Estimated Actuals 2020-21	Proposed 2021-22
	2008-09	2009-2010	2010-11	2011-12	2012-13	2013-2014	2014-2015	2015-2016	2016-2017	2017-18	2018-2019	2019-2020	2020-2021	Received 11/5/2019	Received 11/12/2020	27%			
40220 Septic Permits (New and repair permits)	26160	31000	26100	29,295	28,455	31,945	31,555	31,285	34,400	43,880	51,145	49,133	43,930	15,230	16,880	39%	46,420	48,470	
40221 Well permits	11280	18775	13604	12,135	12,505	13,600	15,535	14,345	16,985	12,925	12,955	10,680	9,970	3,480	9,335	94%	14,003	14,403	
40630 Health Inspection Services (Other Inspections & services)	32928	21,273	5,875	14,133	14,621	1,857	3,318	5,375	13,716	3,993	3,210	9,151	3,500	8,108	1,229	35%	9,000	3,500	
40636 Health Services - Soil testing (Test Holes & Perc Tests)	32229	37610	33330	31,475	33,590	32,380	32,965	39,710	33,585	41,775	40,960	49,490	36,760	13,030	11,933	32%	32,816	33,741	
40637 Food Protection Service (License fees)	41307	37630	41583	48,930	55,060	57,796	60,068	61,743	66,413	71,399	83,961	79,718	83,310	4,660	3,827	5%	80,000	80,000	
40638 B100a Review (Public health review)	21605	22350	21880	20,770	24,790	26,005	24,610	29,225	30,040	27,470	29,445	33,690	24,410	8,875	10,320	42%	33,540	33,540	
40639 Engineered Plan Review	10000	17130	13500	13,220	9,585	10,360	8,685	8,905	7,290	8,175	29,535	32,860	27,240	9,525	9,250	34%	26,825	27,875	
40646 Nonengineered Plan Review	5720	6285	5905	8,550	10,575	13,500	12,670	14,205	15,820	18,565	60	-	-	175	-	-	-	-	
40646 Group Home / Daycare Insp.	955	695	1400	900	1,135	1,200	1,190	1,255	1,230	1,470	1,210	1,430	1,210	440	110	9%	303	1,200	
40647 Subdivision Review	4225	2340	3810	2,595	6,050	2,200	3,680	3,105	2,360	2,070	1,170	1,375	1,000	125	875	88%	1,500	1,500	
40648 Food Plan Review	2747	5500	5027	2,851	4,641	3,075	3,220	3,790	3,035	2,670	4,290	2,481	2,500	360	1,285	51%	2,500	2,500	
40690 Cosmology (other)	-	-	-	-	-	-	-	-	-	-	-	-	6,800	-	-	-	-	6,800	
Total	189156	200588	172014	184,854	201,007	193,818	197,796	212,943	224,674	234,392	257,941	270,008	240,630	64,008	65,044	27%	246,906	253,528	
														11772018	72,437				

<=(Revenues this time last year)



Adopted Fee Schedule FY 20/21

	Adopted FY 15/16	Adopted FY 16/17	Adopted FY 17/18	Adopted FY18/19	Adopted FY 19/20	Adopted Fy 20/201
Food Service Fees*						
Application Review**	\$85	\$90	\$95	\$95	\$95	\$95
Class I & II Plan Review	\$150	\$155	\$175	\$175	\$175	\$175
Class III & IV Plan Review	\$235	\$240	\$245	\$245	\$245	\$245
Class I License	\$120	\$125	\$125	\$125	\$125	\$135
Class II License	\$160	\$165	\$165	\$255	\$255	\$255
Class III License	\$240	\$245	\$255	\$355	\$355	\$355
Class IV License	\$330	\$340	\$355	\$380	\$380	\$380
Grocery Store >10,000ft ² - Class II&III				\$420	\$420	\$420
Temporary Food Event Permit	\$55	\$55	\$60	\$65	\$65	\$65
Temporary Permit - samples only		\$30	\$30	\$30	\$30	\$30
Expedited Temp food permit application review***				\$20	\$20	\$20
Late License renewal (plus app fee)/operating without License				\$200	\$200	\$200
CFM Process Fee (No CFM in place)				\$50	\$50	\$50
Re-Inspection fee	\$65	\$70	\$85	\$120	\$120	\$120
2 nd Re-inspection fee	\$115	\$120	\$135	\$135	\$135	\$135
Subsurface Sewage Disposal						
Permit - New	\$175	\$185	\$200	\$205	\$205	\$220
Permit - Major Repair	\$170	\$175	\$185	\$185	\$185	\$190
Permit - Construction by owner occupant				\$275	\$275	\$275
Permit/inspection- Minor Repair	\$90	\$95	\$95	\$95	\$95	\$100
Permit - Design Flow >2000 GPD	\$330	\$350	\$350	\$350	\$350	\$350
Design Flow ≥ 7500 GPD/ DEP system Inspection	\$440	\$460	\$460	\$460	\$460	\$460
Plan Review (per plan)	\$120	\$125	\$125	\$125	\$125	\$130
Septic Tank/System Abandonment	\$60	\$60	\$60	\$60	\$60	\$60
Review plans revised more than once	\$35	\$40	\$40	\$40	\$40	\$40
Plan Review for Tank Replacement	\$55	\$60	\$60	\$60	\$60	\$60
Soil Testing						
Percolation (perc) Test	\$85	\$85	\$85	\$90	\$90	\$90
Deep Hole Test (fee includes 3 pits per site)	\$100	\$105	\$105	\$105	\$105	\$110
Each Additional Pit	\$30	\$30	\$30	\$30	\$30	\$30
Public Health & Subdivision Reviews						
Public Health Review (assessory structure/ lot line change)	\$50	\$50	\$50	\$50	\$50	\$50
Public Health Review (building addition/ change of use)	\$60	\$65	\$65	\$70	\$70	\$70
Subdivision Plan Review (per lot) (Fee includes review of one set of revisions)	\$115	\$120	\$125	\$125	\$125	\$125
Subdivision Plan Revisions Reviewed (per lot) (Fee is for each added set of revisions)	\$35	\$40	\$40	\$40	\$40	\$40
Miscellaneous						
Commercial Bank Mortgage Inspection/Report	\$110	\$115	\$115	\$115	\$115	\$115
Family Campground Inspection	\$110	\$110	\$110	\$130	\$130	\$130
Group Home/Daycare /Other Institution Inspection	\$90	\$95	\$105	\$110	\$110	\$110
Misc. Inspection/consultation fee per Sanitarian****	\$65/hr	\$65/hr	\$65/hr	\$80/hr	\$80/hr	\$80/hr
Mortgage Inspection/Report for FHA,VA	\$60	\$60	\$60	\$75	\$75	\$75
Pool Inspection	\$75	\$80	\$100	\$105	\$105	\$105
Private well Water Treatment Waste disposal plan review				\$50	\$50	\$50
Cosmotology Permit/Inspectio	\$3					\$25
Cosmotology Permit/Inspection - One or two chairs				\$80	\$80	\$100
Cosmotology Permit/Inspection - Three chairs or more				\$150	\$150	\$150
Well Permit	\$105	\$110	\$120	\$120	\$120	\$125
Farmers Market Food Vendor Seasonal License Categories						
Farmer Food Vendor License - Cold samples only	no fee	no fee	no fee	no fee	\$40	\$40
Farmer Food Vendor License - Low Risk Food Preparation	\$30	\$30	\$30	\$40	\$60	\$60
Non-farmer Food Vendor License - Cold samples only						
One market location	\$30	\$35	\$35	\$40	\$75	\$75
Multiple-market locations	\$45	\$50	\$50	\$60	\$90	\$90
Non-farmer Food Vendor License - Low Risk Food Preparation						
One market location	\$45	\$50	\$50	\$75	\$90	\$90
Multiple-market locations	\$65	\$70	\$70	\$85	\$120	\$120
Farmer & Non-farmer Food Vendor License - High Risk Food Preparation	\$210	\$220	\$220	\$220	\$220	\$220

* License application fees waived for non-profit and municipal entities. *Late fees and re-inspection fees still apply.*

All food service fees apply to public school food operations.

**This fee will be deducted against the total plan review fee

***Application of expedited review fee is subject to written policy established by the Director

****Application of this service fee is subject to written policy established by the Director.

TABLE A

FY21 EHHD Fee Schedule with Average and Median Comparisons to Other Health Districts(1)

Service Categories(2)

Food Protection(3)	EHHD Adopted FY2021	Four Contiguous Districts		Four Contiguous Districts		Eastern Ct Median		Eastern Ct Average		ALL CT HD Median		ALL CT HD Average		5% Increase 10% Increase 15% Increase 20% Increase				
		Median	Average	Median	Average	Median	Average	Median	Average	Median	Average							
Class I License	\$ 135	\$ 150	\$ 145	\$ 150	\$ 143	\$ 152	\$ 162	\$ 162	\$ 142	\$ 149	\$ 155	\$ 162	\$ 142	\$ 149	\$ 155	\$ 162		
Class II License	\$ 255	\$ 250	\$ 258	\$ 240	\$ 241	\$ 268	\$ 270	\$ 288	\$ 288	\$ 281	\$ 293	\$ 306	\$ 288	\$ 281	\$ 293	\$ 306		
Class III License	\$ 355	\$ 350	\$ 355	\$ 330	\$ 321	\$ 358	\$ 373	\$ 373	\$ 373	\$ 391	\$ 408	\$ 426	\$ 373	\$ 391	\$ 408	\$ 426		
Class IV License	\$ 380	\$ 350	\$ 389	\$ 350	\$ 348	\$ 403	\$ 400	\$ 399	\$ 418	\$ 418	\$ 437	\$ 456	\$ 399	\$ 418	\$ 437	\$ 456		
Temp event	\$ 65	\$ 150	\$ 215	\$ 150	\$ 58	\$ 60	\$ 66	\$ 68	\$ 68	\$ 45	\$ 45	\$ 78	\$ 68	\$ 45	\$ 45	\$ 78		
Re-inspection	\$ 120	NA	NA	NA	NA	NA	NA	NA	\$ 126	\$ 132	\$ 138	\$ 144	\$ 126	\$ 132	\$ 138	\$ 144		
2nd re-inspection	\$ 135	NA	NA	NA	NA	NA	NA	NA	\$ 142	\$ 149	\$ 155	\$ 162	\$ 142	\$ 149	\$ 155	\$ 162		
Plan review - Class I	\$ 175	\$ 185	\$ 202	\$ 200	\$ 223	\$ 180	\$ 204	\$ 184	\$ 184	\$ 193	\$ 201	\$ 210	\$ 184	\$ 193	\$ 201	\$ 210		
Plan review - Class II	\$ 245	\$ 245	\$ 240	\$ 250	\$ 250	\$ 253	\$ 304	\$ 257	\$ 257	\$ 270	\$ 282	\$ 294	\$ 257	\$ 270	\$ 282	\$ 294		
Plan review - Class III	\$ 245	\$ 245	\$ 244	\$ 250	\$ 253	\$ 253	\$ 253	\$ 257	\$ 257	\$ 270	\$ 282	\$ 294	\$ 257	\$ 270	\$ 282	\$ 294		
Plan review - Class IV	\$ 245	\$ 245	\$ 244	\$ 250	\$ 253	\$ 253	\$ 253	\$ 257	\$ 257	\$ 270	\$ 282	\$ 294	\$ 257	\$ 270	\$ 282	\$ 294		
Subsurface Sewage Disposal																		
Permit - new	\$ 220	\$ 220	\$ 216	\$ 175	\$ 202	\$ 175	\$ 220	\$ 231	\$ 231	\$ 242	\$ 253	\$ 264	\$ 231	\$ 242	\$ 253	\$ 264		
Permit - Major repair	\$ 185	\$ 165	\$ 184	\$ 150	\$ 160	\$ 150	\$ 169	\$ 194	\$ 194	\$ 204	\$ 213	\$ 222	\$ 194	\$ 204	\$ 213	\$ 222		
Permit - Minor repair	\$ 60	\$ 100	\$ 95	\$ 100	\$ 96	\$ 100	\$ 106	\$ 63	\$ 63	\$ 66	\$ 69	\$ 72	\$ 63	\$ 66	\$ 69	\$ 72		
Permit - Design flow >2000GPD	\$ 350	\$ 350	\$ 350	NA	NA	NA	NA	\$ 368	\$ 368	\$ 385	\$ 403	\$ 420	\$ 368	\$ 385	\$ 403	\$ 420		
Percolation Test(4)																		
Deep Hole Test	\$ 200	\$ 220	\$ 187	\$ 165	\$ 172	\$ 158	\$ 169	\$ 210	\$ 210	\$ 220	\$ 230	\$ 240	\$ 210	\$ 220	\$ 230	\$ 240		
each additional pit	\$ 30	\$ 55	\$ 63	\$ 75	\$ 65	\$ 75	\$ 67	\$ 32	\$ 32	\$ 33	\$ 35	\$ 36	\$ 32	\$ 33	\$ 35	\$ 36		
Subdivision Plan Review (per lot)	\$ 125	\$ 55	\$ 125	\$ 125	\$ 125	\$ 138	\$ 132	\$ 131	\$ 131	\$ 138	\$ 144	\$ 150	\$ 131	\$ 138	\$ 144	\$ 150		
Subdivision Plan Revisions Reviewed (per lot)	\$ 40	\$ 125	NA	NA	NA	\$ 50	\$ 52	\$ 42	\$ 42	\$ 44	\$ 46	\$ 48	\$ 42	\$ 44	\$ 46	\$ 48		
Plan review (per plan)	\$ 130	\$ 55	\$ 140	\$ 130	\$ 138	\$ 183	\$ 194	\$ 137	\$ 137	\$ 143	\$ 150	\$ 156	\$ 137	\$ 143	\$ 150	\$ 156		
Review plan revisions	\$ 40	\$ 130	NA	NA	NA	\$ 50	\$ 69	\$ 42	\$ 42	\$ 44	\$ 46	\$ 48	\$ 42	\$ 44	\$ 46	\$ 48		
Plan review for minor repair	\$ 60	NA	NA	NA	NA	NA	NA	\$ 63	\$ 63	\$ 66	\$ 69	\$ 72	\$ 63	\$ 66	\$ 69	\$ 72		
B100a - accessory structure	\$ 50	\$ 50	\$ 53	\$ 50	\$ 56	\$ 50	\$ 68	\$ 53	\$ 53	\$ 55	\$ 58	\$ 60	\$ 53	\$ 55	\$ 58	\$ 60		
B100a - addition/use change	\$ 70	\$ 65	\$ 60	\$ 65	\$ 61	\$ 68	\$ 84	\$ 74	\$ 74	\$ 77	\$ 81	\$ 84	\$ 74	\$ 77	\$ 81	\$ 84		
Septic tank/system abandonment inspection	\$ 60	NA	NA	NA	NA	NA	NA	\$ 63	\$ 63	\$ 66	\$ 69	\$ 72	\$ 63	\$ 66	\$ 69	\$ 72		
Misc																		
Well Permit	\$ 125	\$ 125	\$ 125	\$ 125	\$ 118	\$ 125	\$ 127	\$ 131	\$ 131	\$ 138	\$ 144	\$ 150	\$ 131	\$ 138	\$ 144	\$ 150		
Mortgage Inspection/letter for FHA, VA	\$ 75	NA	NA	NA	NA	NA	NA	\$ 79	\$ 79	\$ 83	\$ 86	\$ 90	\$ 79	\$ 83	\$ 86	\$ 90		
Commercial Bank Mortgage Inspection/letter	\$ 115	NA	NA	NA	NA	NA	NA	\$ 121	\$ 121	\$ 127	\$ 132	\$ 138	\$ 121	\$ 127	\$ 132	\$ 138		
Group Home Inspection	\$ 110	\$ 105	\$ 113	\$ 100	\$ 108	\$ 100	\$ 95	\$ 116	\$ 116	\$ 121	\$ 127	\$ 132	\$ 116	\$ 121	\$ 127	\$ 132		
Daycare Inspection	\$ 110	\$ 105	\$ 109	\$ 105	\$ 109	\$ 120	\$ 122	\$ 116	\$ 116	\$ 121	\$ 127	\$ 132	\$ 116	\$ 121	\$ 127	\$ 132		
Lead inspection per inspector per hour	\$ 65	NA	NA	NA	NA	NA	NA	\$ 68	\$ 68	\$ 72	\$ 75	\$ 78	\$ 68	\$ 72	\$ 75	\$ 78		
Family Camp ground Inspection	\$ 130	\$ 125	\$ 124	\$ 120	\$ 119	\$ 110	\$ 116	\$ 137	\$ 137	\$ 143	\$ 150	\$ 156	\$ 137	\$ 143	\$ 150	\$ 156		
Pool Registration/inspection	\$ 105	\$ 105	\$ 119	\$ 100	\$ 110	\$ 135	\$ 156	\$ 110	\$ 110	\$ 116	\$ 121	\$ 126	\$ 110	\$ 116	\$ 121	\$ 126		
cosmetology inspection - small	\$ 80	NA	NA	NA	NA	NA	NA	\$ 84	\$ 84	\$ 88	\$ 92	\$ 96	\$ 84	\$ 88	\$ 92	\$ 96		
cosmetology inspection - large	\$ 150	NA	NA	NA	NA	NA	NA	\$ 158	\$ 158	\$ 165	\$ 173	\$ 180	\$ 158	\$ 165	\$ 173	\$ 180		
Fee total for single lot development(5)	\$ 675	\$ 675	\$ 644	\$ 580	\$ 620	\$ 633	\$ 705											
FY21 Health District Per Capita Rate	\$ 5.69	\$ 5.75	\$ 7.08	\$ 6.81	\$ 7.74	\$ 6.85	\$ 8.96											

(1) Data obtained from attached documents titled: "Food Protection Program Fee Survey for All Connecticut Health Districts FY 2021", and "Survey of Fees Selected Services FY19/20 - All Connecticut Health Districts"
 (2) Categories in bold italics are high volume, high revenue generating service areas.
 (3) Many Health Districts use a range of fees based on class and seating capacity.
 (4) Most Health Districts use a single fee that includes both a perc and deep hole testing.
 (5) Combine cost of well, soil testing, permit, plan review, and subdivision fees

Eastern Highlands Health District
Town Contribution, CPI, Per Capita Expenditure, State Per Capita Grant - Comparisons

Fiscal Year	Town Contribution Increases		CPI (1)	Town Contribution Per Capita (\$)	Adopted Expenditures Per Capita (4)	State grant allocation per capita (\$)	
	Proposed %	Adopted %				Pop. < 5000	Pop. > 5000
1998	NA	NA	1.7	3.51	6.96	1.78	1.52
1999	2.85	0	2	3.51	6.93	1.78	1.52
2000	3.1	1	3.7	3.54	7.31	2.09	1.79
2001	1	1	3.2	3.58	9.42	2.32	1.99
2002	0	0	1.1	3.58	8.67	2.32	1.99
2003	3	3	2.1	3.69	8.74	1.96	1.68
2004	3	0	3.3	3.69	8.55	1.95	1.66
2005	6.77	6.77	2.5	3.94	8.91	1.95	1.66
2006	6.6	2.9	4.3	4.055	8.73	1.95	1.66
2007	3.08	0.62	2.28	4.08	8.87	1.95	1.66
2008	5.15	5.15	5	4.29	9.35	2.43	2.08
2009	5.1	5.1	-1.16	4.51	9.85	2.43	2.08
2010	0	0	1.7	4.51	9.09	1.85	1.85
2011	0	0	3.36	4.51	8.99	1.85	1.85
2012	1.1	0	1.45	4.51	8.85	1.85	1.85
2013	2.4	0	1.48	4.51	8.67	1.85	1.85
2014	3.1	2	1.89	4.6	8.83	1.85	1.85
2015	4.9	4.9	0.0	4.85	9.46	1.85	1.85
2016	5.18	3.8	1.0	5.01	9.77	1.76	1.76
2017	5.7	4.1	1.5	5.215	10.15	1.64	1.64
2018	1.5	1.5	2.5	5.295	10.06	1.85	1.85
2019	2.5	0.3	1.7	5.31	10.05	1.65	1.65
2020	2	2		5.42	10.39	1.66	1.66
Total % Increase (3)			59	54	51	-6.7	9.2

(1) Each number represents the percentage change from June to June for "All Urban Consumers", with the exception of 2019 that is September to September

(3) Total percentage increase from September 1997 to September 2019.

(4) Figures do not include other state, federal grants, nor contracted services.

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND - FUND 635
 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE

Roll Forward FY 2021/22

	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Actual 19/20	Adopted 20/21	Estimated 20/21	Proposed 21/22	Projected 22/23	Projected 23/24	Projected 24/25	Projected 25/26	Projected 26/27
Revenues:													
Transfer In - General Fund Equity Fund Transfer				3,000	3,000	3,000	3,000	6,000	9,000	12,000	15,000	18,000	21,000
Dept of Transportation Grant Transfer In - Other Operating Surplus Vehicle proceeds				1,910		3,000		2,500	3,000		3,000		3,001
Total Revenues				4,910	3,000	6,000	3,000	8,500	12,000	12,000	18,000	18,000	24,001
Expenditures by Project:													
Automobiles				15,992		17,000		17,000	17,000		17,000		17,000
Computer/Office Equipment				725	11,800								
Strategic Plannin & CHA/CHIP	4,828					10,000	10,000		10,000				
IT Infrastructure Upgrade	17,979			17,979		6,000	11,800	6,000					
Office Reorganizing Project	20,907									5,000	5,000	5,000	5000
Digitizing records													
Total Expenditures	43,714			34,696	11,800	33,000	21,800	23,000	27,000	5,000	22,000	5,000	22,000
Excess/(Deficiency) of Revenues over Expenditures	(43,714)			(34,696)	4,910	(27,000)	(18,800)	(14,500)	(15,000)	7,000	(4,000)	13,000	2,001
Fund Balance, July 1	205,279	161,566	161,566	126,870	131,780	131,780	131,780	112,980	98,480	83,480	90,480	86,480	99,480
Fund Balance, June 30	\$161,566	\$161,566	\$126,870	\$131,780	\$122,980	\$104,780	\$112,980	\$98,480	\$83,480	\$90,480	\$86,480	\$99,480	\$101,481

EASTERN HIGHLANDS HEALTH DISTRICT
OTHER OPERATING - FUND 636
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

Roll Forward FY 2021/22

	Actual 13/14	Actual 14/15	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Actual 19/20	Estimated 20/21
Revenues:								
Local Support- ECHIP	\$600							
State Support - Preventive Health Block		\$15,784			\$15,248	\$5,254	\$21,680	\$4,089
State Support - Cardiovascular Disease Prevention								\$21,932
State Support - Women's Healthy Heart								
State Support - Bioterrorism Response	54,694	54,887	58,908	58,569	55,456	56,011	54,478	54,478
State Support - Bioterrorism Response-Base								
State Support - H1N1 Planning/Preparedness								
State Support - Crisis COVID								
State Support - Community Transformation Grant	104,068	11,593						17,291
State Support - Comprehensive Cancer Control Grant	10,000							
State Support - Policy/Environ. Change for Chronic Disease	16,279		17,024	4,386	13,604		11,288	
State Support - ELC								
Local Support - Be Well Program Mansfield	52,365	53,936	55,741	56,707	61,064	40,946		153,795
Local Support - Be Well Program Tolland	8,148	7,333	7,903	6,886	7,579	8,307	7,911	7,500
Cooperative Grant - CT Chapter of American Planning		25,031	72,969					
Cooperative Grant - Putting on "AIRS"								
Cooperative Grant - Lyme Disease Grant								
Cooperative Grant - Lead Poisoning	7,919	4,858	5,428	7,817	5,000	1,709	441	1,000
Cooperative Grant - ACHEIVE	498	3,629	228	3,451				
Cooperative Grant - CRI Cities Readiness Initiatives			5,622	378				
MRC Capacity Building Award	1,161	3,056	2,479					
MRC Region 4		129	8,598			2,344	1,470	4,400
HHP/MRC	1,500	(31)					13,500	13,500
Citizen Corps Program	69	5,431						
Community Based Wellness Service								
	257,301	185,636	234,902	153,500	147,956	130,997	110,467	268,314

Expenditures by Project:

Salaries & Benefits	171,132	148,572	170,608	132,149	114,068	79,908	67,385	163,672
Professional & Technical Services	3,050	7,063	28,538	8,981	6,540	1,310	1,105	2,683
Other Purchased Services & Supplies	83,119	30,000	35,756		27,348	49,779	41,977	101,959
Equipment				300				
Transfer Out								

Total Expenditures

	257,301	185,636	234,902	153,500	147,956	130,997	110,467	268,314
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Excess/(Deficiency) of Revenues
over Expenditures

Fund Balance, July 1

Fund Balance, June 30

EASTERN HIGHLANDS HEALTH DISTRICT
FUND BALANCE ANALYSIS

FY 2016/17 - Projected FY 2026/27

	Actual 16/17	Actual 17/18	Actual 18/19	Actual 19/20	Adopted 20/21	Proposed 21/22	Projected 22/23	Projected 23/24	Projected 24/25	Projected 25/26	Projected 26/27
General Fund											
Operating Expenditures	761,320	771,841	746,311	778,994	883,540	910,057	939,105	958,945	979,115	999,622	1,020,472
Grant Deduction	86,938	80,234	80,234	63,084	49,681	62,586	62,586	62,586	62,586	62,586	62,586
Total Expenditures	848,258	852,075	826,545	842,078	933,221	972,643	1,001,691	1,021,531	1,041,701	1,062,208	1,083,058
Fund Balance	316,262	358,082	432,296	495,338	444,418	391,864	332,401	273,012	213,906	155,297	97,409
FB as a % of Total Expenditures	37.28%	42.02%	52.30%	58.82%	47.62%	40.29%	33.18%	26.73%	20.53%	14.62%	8.99%
Capital Non-Recurring Fund											
Total Expenditures	-	34,696	-	11,800	33,000	23,000	27,000	5,000	22,000	5,000	22,000
Fund Balance	161,566	126,870	131,780	122,980	104,780	98,480	83,480	90,480	86,480	99,480	101,481
FB as a % of Total Expenditures	n/a	365.67%	n/a	1042.20%	317.52%	428.17%	309.19%	1809.60%	393.09%	1989.60%	461.28%
All Funds											
Total Expenditures	848,258	886,770	826,545	853,878	966,221	995,643	1,028,691	1,026,531	1,063,701	1,067,208	1,105,058
Fund Balance	477,828	484,952	564,076	618,318	549,198	490,344	415,881	363,492	300,386	254,777	198,890
FB as a % of Total Expenditures	56.33%	54.69%	68.24%	72.41%	56.84%	49.25%	40.43%	35.41%	28.24%	23.87%	18.00%
Service Fees & State Grant Revenue	358,038	384,378	391,265	404,436	375,090	388,800	396,406	404,240	412,309	420,620	429,181
Target Fund Balance - 50% of Service Fees & State Grant Revenue	179,019	192,189	195,632	202,218	187,545	194,400	198,203	202,120	206,155	210,310	214,590
General Fund - Fund Balance	316,262	358,082	432,296	495,338	444,418	391,864	332,401	273,012	213,906	155,297	97,409
Variance	137,243	165,893	236,663	293,120	256,873	197,464	134,198	70,892	7,752	(55,013)	(117,182)