



## “DRIVE-THRU TO BEAT THE FLU”

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**WHERE:** Fitch High School at 101 Groton Long Point Road in Groton

**WHEN:** October 26, 2019 Volunteer Sign In 0800- Sign Out-by 1330

**WHO:** CRI Region 4 Exercise with LLHD as lead agency

**WHY:** Provide free flu vaccines while exercising emergency plans

**WHAT:** Drive-thru in response to highly pathogenic bird flu pandemic requiring personal protective measures  
How to join: Contact Cecile Serazo, Eastern Highlands Health District MRC unit coordinator, at 860-429-3325

### **OBJECTIVES:**

1. Provide a minimum of 150 free flu shots in over 50 vehicles safely without any complications.
2. Set -up site in under an hour.
3. Demonstrate Infection Control/Prevention measures to protect against the bird flu.
4. Volunteers/staff from different organizations within Region 4 will be coordinated into ICS roles and perform their duties with confidence.
5. Capture throughput on a minimum of 50 vehicles

### **SCENARIO:**

Highly pathogenic (HP) bird flu has hit our area hard. Protein Sciences of CT has made a vaccine that they have provided to us to start providing in our region. HP bird flu is very contagious with high rates of morbidity and mortality therefore infection prevention principles will be put into place such as wearing surgical masks, hand hygiene if we touch anyone and social distancing. We are going to have everyone wear masks today for three reasons: how well are they tolerated; how many masks will be used by each person during the two hours and how do people fare psychologically seeing people wearing masks or having to wear them.

Masks will not be worn by Greeters so they can explain the exercise to people and reassure people that nothing bad is happening- just part of the exercise.

### **SOME NOTES:**

- You will sign in at the Volunteer Check In at 0800 and receive a badge, vest, mask and information. If you would like a flu shot, please check YES under FLU SHOT? by your signature.
- As part of our exercise we are asking everyone, except greeters, to wear masks. Masks should be changed if they become damp. We are interested to know how well people tolerate wearing the masks and how many are used in the two hours. If you are unable to wear a mask for medical reasons, please let us know.
- Sometimes we are asked to vaccinate children. We prefer to just vaccinate adults but we do provide it to teens at times. The final decision is with the Vaccination Leads.
- We hope to have 1-2 Spanish speaking interpreters.
- If the person is getting their first flu shot, we recommend they wait 15 minutes before leaving. If they are willing to wait for 15 minutes, direct them to the waiting area that First Aid oversees.
- Estelle will be taking photos during the exercise. We will be asking people if they are willing to have their photo taken. If they refuse, put a yellow card under their windshield wiper. Volunteers will be asked to fill out a Photo Release form when signing in.

- Starting with greeters then vaccination station and then exit will mark the times using the time on their cell phone. They will mark how many people in the vehicle are getting a flu shot. The cards will be collected at the exit.
- We are using the Incident Command System (ICS) and everyone will have someone to report to. You will be provided information on Sunday.
- Any injuries or illness, report it to your supervisor who will notify First Aid.

## **ROLES:**

### **GREETER STATION:**

#### **Equipment:**

- Radio
- Vests
- Table and chairs
- Flu consent in English & Spanish
- Vaccine Information Statement in English & Spanish
- Masks- to hand out
- Clipboards and pens
- Yellow cards- no photos
- Throughput cards- marked with the different stations for throughput timing
- Rain checks

#### **Tasks:**

- **Welcome** participants and **provide explanation** that they are participating in an emergency preparedness exercise that allows us to practice our plans to provide vaccinations in an emergency. Explain why everyone are wearing masks and ask if they would be willing to wear one as if it were a real event. If they decline- mark it down and reason.
- Explain that we are taking photos of the event and if they don't want to be included in any photos, place a yellow card under the driver's windshield wiper
- Ask if they have completed flu vaccine consents. If not, give them a clipboard with the consent(s), Vaccine Information Statement (VIS) and pen. Tell them they can fill it out while waiting in line (if it is long line). If a short line, have them pull over to the Forms lot to the right.
- Direct them to follow the traffic monitor
- If the vaccine inventory is used up, give rain checks to the people remaining in line. Keep track how many rain checks given.

### **VACCINATION STATION:**

#### **Equipment:**

- Radio
- Vests
- Tables and chairs
- Pens and clipboards
- Standing Orders
- Vaccination Supplies: sharps container; syringes; alcohol pads; 2x2 gauze; band-aids; gloves (optional);
- Wastebasket
- Vaccine and thermometer with temp log
- Epinephrine vials
- Vaccination Record
- Clear cases for completed consents

**Tasks:****Vaccinators:**

- Do not approach the vehicle until directed to by the traffic monitor
- Take consents, clipboards and pens
- Ask if first flu shot and if so, recommend they pull over for 15 minutes for observation (not required)
- Give 0.5mg vaccine IM in deltoid; push in the bottom of the plunger to retract the needle; deposit in sharps container
- Apply band-aid if on blood thinner or request one
- Sign off on consent form and place into clear covered case upside down
- Direct to exit or to observation area

**Vaccinator Assistants:**

- Assist the vaccinator as directed such as carrying supplies
- Provide a Vaccination Record if asked
- Remind the vaccinator to sign off on the consent(s)

**EXIT STATION:****Equipment:**

- Radio
- Vests
- Tables and chairs

**Tasks:**

- Ask how they feel; if want to wait 15 minutes direct them to pull over and keep an eye on them.
- Mark the time on the throughput card and keep.
- Remove the yellow card and keep.
- Ask if they have any questions about the exercise.
- Ask the survey questions.
- Thank them for participating and direct them to the traffic monitor

**TRAFFIC MONITORS:****Equipment:**

- Radios
- Vests
- Slow/stop signs

**Tasks:**

- Set up cones more than 10 feet but not more than 20 feet apart (length of car)
- Assure that vehicles move safely in an orderly fashion
- Provide safe passage for pedestrians
- Communicate and coordinate with team members before sending vehicles forward
- Ensure cars at the vaccination station are placed into park or neutral with parking brake on before allowing the vaccination team to come forward. Indicate if 1 or 2 teams need to advance. If there are 2 people in the car, 2 teams come forward.
- Report potential safety concerns to the Safety Officer
- Standing to the side of the road, use the slow/stop sign and hand signals to communicate to the drivers what they are to do
- Remain alert at all times. Maintain personal and scene safety at all times

**EVALUATORS:****Equipment:**

- Vest
- Clipboard and pen
- Exercise Evaluation Guide (EEG)
- Stopwatch

**Tasks:**

- Walk around the site observing and completing the provider evaluation papers
- Timing: 1. Set up

**FIRST AID STATION:****Equipment:**

- Vest
- Radio
- MAST Bags
- Tent
- Table and chairs
- Accident/Incident Report
- Pens and paper

**Tasks:**

- Monitor health and safety of all participants
- Monitor participants in Observation for 15 minutes
- Provide First Aid as needed

**VACCINE INVENTORY:****Equipment:**

- Vest
- Paper and Pen

**Tasks:**

- Count how many staff/volunteers want a flu shot. Set aside in a bag that amount to differentiate from the rest of the inventory. When down to 50 vaccines, notify IC and Operations.
- Check vaccine inventory every 30 minutes and report to the Operations Chief to determine if the temperature is out of compliance.

**RUNNERS:****Equipment:**

- Vest
- Radio
- Rolling crate

**Tasks:**

- Pick up clipboards and pens at the Vaccination stations and return to the Greeter Station
- Provide supplies as directed

## **SAFETY RULES FOR ALL:**

### **Traffic Safety:**

- Wear sturdy, closed shoes
- Dress in layers for the weather; bring a hat
- Always suspect oncoming driver does not see you or that the driver will not stop
- Keep an eye out for impaired drivers or out-of-control vehicles
- Take a safe position; always face traffic until you are sure it has stopped. Never turn your back on oncoming traffic
- Stand in a spot with a safety escape path
- Stand to the side of the driving lane near the shoulder until the vehicle has come to complete stop. If you are monitoring traffic at the vaccination station, observe the driver putting the car into park or neutral with the parking brake on.
- Stand at a distance sufficient to allow the driver to slow down and stop
- Never stand in the driving lane while traffic is moving

### **Blood Borne Pathogens:**

- If it is wet and not yours, don't touch it!
- All syringes are to be activated (push in plunger to retract needle) either while in arm or upon removal- do not walk with an exposed needle
- All used syringes go into the sharps container
- Gloves are optional for vaccinating but available
- Open cuts must be covered with band aids
- Notify Safety Officer if there is a needle stick or any injury

### **Trailer:**

- Two people should open and close the ramp; bending at the knees and watch that fingers don't get pinched
- The ramp is slippery when wet
- Watch out for the wires holding the ramp
- Lift with legs, not back when moving materials in and out of trailer; ask for assistance

**Radios: # \_\_\_\_\_ LLHD    \_\_\_\_\_ UHD    \_\_\_\_\_ NDDH**

IC

Ops

Planning

Safety Officer

Volunteer Mgt/Liaison

Logistics

First Aid

Vaccinator Lead

Greeter Lead (Drive Thru)

Traffic Lead

Traffic

Runners (2)